

Staffing Establishment

Intercountry Adoption	
Capacity: Not applicable	
Ranks/ Posts	No. of Staff
Senior Social Work Officer	0.25
Social Work Officer	0.375
Assistant Social Work Officer	1.5
Welfare Worker	1
Assistant Clerial Officer	0.375
Typist	0.375
Office Assistant	0.375

Remarks: The above staffing establishment is used solely for the purpose of calculating recurrent subvention and should not be used for benchmarking the manpower and staff mix of the subvented service unit. Non-governmental organisations, which are held publicly accountable for use of public funds, have the flexibility to deploy subvention and arrange suitable manpower to meet the requirements as set out in Funding and Service Agreements and are accountable for the service and staffing needs.