

## **Funding and Service Agreement<sup>1</sup>**

### **Rehabilitation and Training Centre for the Visually Impaired**

#### **(A) Service Definition**

##### **(1) Introduction**

Rehabilitation and Training Centre for the Visually Impaired (RTC) provides comprehensive rehabilitation training programme for persons with visual impairment aged 16 and above, particularly to those newly blind, in order to develop their independent living skills and help them to regain self-confidence for reintegrating into the community.

##### **(2) Purpose and Objectives**

RTC aims to help needy visually impaired people to restore independent living skills for integration into the community.

##### **(3) Service Nature and Contents**

A mixed mode of outreaching services and centre-based rehabilitation and training will be adopted in service delivery on the followings:

- (a) Training in orientation and mobility skills;
- (b) Training in communication skills;
- (c) Training in home management skills;
- (d) Training in social skills;
- (e) Providing interest groups; and
- (f) Providing centre transportation and counselling.

##### **(4) Target Service Users and Eligibility Criteria**

Persons with visual impairment who are:

- (a) aged 16 and above; and
- (b) assessed to be physically and mentally fit for training.

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<sup>1</sup> This Funding and Service Agreement is a sample document for reference only.

**(B) Performance Standards**

(5) The Service Operator will meet the following service performance standards:

**(a) Service Outputs**

## Rehabilitation &amp; Training Centre

<u>Service Output Standard</u>	<u>Service Output Indicator</u>	<u>Agreed Level</u>
1	Average enrolment rate in a year	95%
2	Rate of conducting individual assessment in six months	95%
3	Rate of achieving individual training programme in a year	95%
4	Rate of completion of training course in a year	95%

## Orientation &amp; Mobility Training

<u>Service Output Standard</u>	<u>Service Output Indicator</u>	<u>Agreed Level</u>
5	Average enrolment rate in a year	90%
6	Rate of conducting individual assessment in six months	90%
7	Rate of achieving individual training programme in a year	90%
8	Rate of completion of training course in a year	90%

**Casework and Group Work Services**

<u>Service Output Standard</u>	<u>Output Indicator</u>	<u>Agreed Level</u>
9	Average number of active cases served per month in a year	20
10	Number of group/programme sessions completed in a year (no less than 12 group sessions)	24
11	Percentage of referrals for community resources made for trainees upon completion of training in a year	20%

**(b) Service Outcomes**

<u>Service Outcome Standard</u>	<u>Outcome Indicator</u>	<u>Agreed Level</u>
1	Percentage of service users indicating satisfaction after receiving the training service in the reporting year	80%
2	Percentage of service users indicating enhancement of confidence in daily living after receiving training service in the reporting year	75%
3	Percentage of service users indicating enhancement of problem coping and solving capability after receiving training service in the reporting year	75%

**Essential Service Requirement**

The case co-ordinator should be a registered social worker<sup>2</sup>.

**Service Quality Standards**

(7) The Service Operator shall meet the requirements of the 16 Service Quality Standards.

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<sup>2</sup> A registered social worker refers to a person who is registered under Social Worker Registration Ordinance (Cap. 505).

**(C) Obligation of Social Welfare Department (SWD) to Service Operator**

(8) SWD will undertake the duties set out in the General Obligations of the SWD to the Service Operator.

**(D) Subvention**

(9) The basic of subvention is set out in the notification letter issued by the SWD.

(10) The Service Operator is required to observe the rules of subvention as set out in the latest Lump Sum Grant Subvention Manual, circulars, guidelines, management letters and relevant correspondence issued by the SWD.