

**Site Visit and Briefing Session of the  
Invitation for Proposals to Operate a New Aided Standalone Child Care Centre  
at G/F, Lei Yue Mun Ancillary Facilities Block, 131 Yan Wing Street  
Yau Tong, Kowloon (100 Places)**

**(please return on or before 7 November 2024)**

To: Child Welfare Section  
Family and Child Welfare Branch  
Social Welfare Department  
[Attn: Assistant Social Work Officer (Child Care Services)5]  
**Fax No.: 3621 0214**

The following person(s) from our organisation will attend the site visit to be held at 10:00 a.m. on 11 November 2024 (Monday) at G/F, Lei Yue Mun Ancillary Facilities Block, 131 Yan Wing Street, Yau Tong, Kowloon -

Name	Post
1.	
2.	

*Remarks :*

1. Two representatives from each organisation will be accepted automatically without further notification.
2. One more time slot may be arranged for site visit under special circumstances, e.g. attendance control as required and organisation would be informed separately in case of being arranged for another time slot of site visit.

The following person(s) from our organisation will attend the briefing session to be held at 2:30 p.m. on 11 November 2024 (Monday) at Wan Chai Activities Centre, LG/F, Wan Chai Market, 258 Queen's Road East, Wan Chai, Hong Kong -

Name	Post
1.	
2.	

*Remarks :*

1. Two representatives from each organisation will be accepted automatically without further notification.
2. The briefing may be changed to be held via Zoom under special circumstances.

Name of contact person : \_\_\_\_\_

Post : \_\_\_\_\_

Name of Organisation : \_\_\_\_\_

Contact Tel. No. : \_\_\_\_\_

Email address : \_\_\_\_\_

Date : \_\_\_\_\_