

**Hong Kong Paralympians Fund  
Employment Facilitating Grant for Retired Athletes with Disabilities  
(2025-28)**

**Application Form**

The information you provide in this application form is the basis for assessing eligibility for the Employment Facilitating Grant for Retired Athletes with Disabilities of the Hong Kong Paralympians Fund (the Fund). **The Guidelines on Application of the Fund and its annexes should be read when completing this application form.** Application Form and Guidelines can be downloaded from the Social Welfare Department website ([https://www.swd.gov.hk/en/pubsvc/rehab/cat\\_fundtrustfinaid/hkpf/](https://www.swd.gov.hk/en/pubsvc/rehab/cat_fundtrustfinaid/hkpf/)).

Please submit the completed form either by post (according to postmark) or by hand to the following address on or before **2 January 2025 (Thursday), 5:30pm.** **Late submissions or incomplete application form will NOT be considered.**

**The Secretariat, Hong Kong Paralympians Fund  
Rehabilitation and Medical Social Services Branch  
Social Welfare Department  
Unit 201, 2/F, THE HUB  
23 Yip Kan Street  
Wong Chuk Hang, Hong Kong**

**(A) Personal Particulars**

<b>Sports:</b>	<b>From _____(mm/yyyy)to _____(mm/yyyy)</b>
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Name (Chinese)	Name (English)
Hong Kong Identity Card Number	Nationality
Sex (Male/Female) <sup>#</sup>	Age
Date of birth (dd/mm/yyyy)	Place of birth
Home address	
Correspondence address (if different from home address)	
Contact telephone number	
<b>Planned/Official date of retirement (dd/mm/yyyy)</b> <i>(Please provide official documentation. For applicants not yet officially retired, the sports organisation is required to complete Annex 1)</i>	

<sup>#</sup> *Please delete as appropriate*

**(B) Record of Sporting Achievements**

- Provide information on three of your best performances in order of merit at international competitions in which you have competed from or after 2000 Paralympic Games.
- **Part I and/or II** below **must be completed** with documentation supporting all your achievements (e.g. official results, press reviews, etc.).
- Use a separate sheet if additional writing space is required.

**I. Individual Results**

<u>Date</u>	<u>Name of Competition &amp; Venue</u> ^	<u>Event (e.g. 100m, singles, etc.)</u> ^	<u>Results/ Position</u>	<u>No. of Entries for your Event</u>	<u>Type of Supporting Document</u> [official result / press review / others (please specify)]

**II. Team Results** *(The applicant as a member of the team)*

<u>Date</u>	<u>Name of Competition &amp; Venue</u> ^	<u>Event (e.g. relay, doubles, etc.)</u> ^	<u>Results/ Position</u>	<u>No. of Entries for your Event</u>	<u>Name(s) of Team Member(s)</u>	<u>Type of Supporting Document</u> [official result / press review / others (please specify)]

^ Please provide both English and Chinese versions for record purpose.

**(C) Record of Employment (the last 3 jobs)**

<b>Company</b>	<b>Job Title / Nature</b>	<b>Income Per Month (\$)</b>	<b>From (dd/mm/yy) To (dd/mm/yy)</b>

**(D) Prospective Employment/Vocational Training/Education Programme  
(to be completed by the Applicant) (please complete (i) or (ii) or both below)**

**(i) Prospective employment**  
Name and address of the company / organisation:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Nature of employment: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Expected monthly salary (including grant from the Fund) (\$)(if applicable):  
\_\_\_\_\_  
Expected period of employment [from (dd/mm/yyyy) to (dd/mm/yyyy)]:  
\_\_\_\_\_  
*(please ask prospective employer to complete Annex II)*

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**(ii) Prospective vocational training/education programme**  
Name and address of the organisation:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Nature of vocational training/education programme: \_\_\_\_\_  
\_\_\_\_\_  
Course title: \_\_\_\_\_  
Training/tuition fee<sup>#</sup> (\$): \_\_\_\_\_ (per month/one-off<sup>#</sup>)  
Period of training [from (dd/mm/yyyy) to (dd/mm/yyyy)]:  
\_\_\_\_\_  
*(please attach supporting documentation, e.g. course details, receipts, etc.)*

<sup>#</sup> Please delete as appropriate

**(E) Reasons / Justifications for Application for the Employment Facilitating Grant**

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**(F) Any Other Funding Support for This Proposal**

<b>Funding sources</b>	<b>Amount per month (\$)</b>	<b>From (dd/mm/yy) To (dd/mm/yy)</b>

**(G) Any Other Allowance / Assistance Currently Receiving Including the Comprehensive Social Security Assistance**

<b>Name of allowance / assistance</b>	<b>Amount per month (\$)</b>

**(H) Applicant's Declaration**

I declare that the information I have provided in this application is true and correct. I understand that non-conformity with the prospective employment / vocational training/ education programme as listed in part (D) above without valid reasons, or breach of terms in the Agreement might result in cessation of funding and a refund in whole or in part of the payment.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**(I) Recommendation by the Coaching / ex-Coaching Supervisor  
(to be completed by the Coaching / ex-Coaching Supervisor)**

Name of Coaching / ex-Coaching Supervisor

(English): \_\_\_\_\_ (Chinese): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Day Time Contact Tel. No.: \_\_\_\_\_

Qualification: \_\_\_\_\_

Position at the Sports Organisation listed in (J) below: \_\_\_\_\_

Recommendation:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please attach documentation / supplementary information where necessary.*

**(J) Recommendation by the Sports / ex-Sports Organisation**  
**(to be completed and signed by a responsible official of the Sports / ex-Sports Organisation)**

Name of Sports / ex-Sports Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Recommendation:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Position: \_\_\_\_\_

Day Time Contact Tel. No.: \_\_\_\_\_

Organisation Chop: \_\_\_\_\_

*Please attach documentation/supplementary information where necessary.*

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**Retirement Plan of the Applicant**

Please complete this form by the **sports organisation**, and attach it to the main application for submission.

Name of Applicant: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Goal of Retirement Plan

Plan of Action

Implementation Schedule

Alternative Plan (if any)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Position at Sports Organisation: \_\_\_\_\_

Day Time Contact Tel. No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Organisation Chop: \_\_\_\_\_

*Please attach documentation/supplementary information where necessary.*

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**Endorsement by the Prospective Employer**

Please detach this form from the main application for completion by the prospective employer, and re-attach it to the main application for submission via the sports organisation.

Name of company / organisation:
Address
Name of applicant: _____ (English) _____ (Chinese)
Nature of prospective employment: _____
Job title: _____
Expected monthly salary (including grant from the Fund) (\$) (if applicable): _____
Expected period of employment [from (dd/mm/yyyy) to (dd/mm/yyyy)]: _____
Expected working hours: _____
Comments:
Signature: _____ Date: _____
Name: _____ (English) _____ (Chinese)
Position at the company / organisation: _____
Day time contact tel. no.: _____
Company / Organisation Chop: _____
<i>Please attach documentation/supplementary information where necessary.</i>