

Contents of the Operational Guidelines on Funding and Service Agreement-related Activities and Cost Apportionment for NGOs

Chapter 1 – Funding and Service Agreement (FSA)

- 1.1 Introduction
- 1.2 Contents of the FSA
- 1.3 Agreement Service Unit
- 1.4 FSA Services
- 1.5 FSA-related Activities
- 1.6 FSA or Subvented/ Subsidised Services across NGOs and/or ASUs
- 1.7 Donations

Chapter 2 - Non-subvented Services and Cost Apportionment

- 2.1 Non-subvented Services
- 2.2 No Cross-subsidisation
- 2.3 Guiding Principles
- 2.4 Cost Apportionment
- 2.5 Case Examples

Ground Rule

Lump Sum Grant (LSG) and LSG Reserve

**For the operating expenses
of the prescribed Funding
and Service Agreement
(FSA) services and FSA-
related activities**

Cross Subsidisation

**NGOs must ensure that there is no
cross-subsidisation of non-
subvented activities by the
subvented programmes in money
or in kind. An appropriate basis
should be adopted for apportioning
the costs between FSA services and
non-FSA services.**